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## BRIDAL MAKEUP - TERMS AND CONDITIONS 2024-25

It is the responsibility of the bride to familiarise and accept responsibility for all the booking terms and conditions for TERRI PACE MAKEUP.

### **SPECIAL OFFER FOR WEDDINGS HELD AT CLAPTON COUNTRY CLUB**

Trials to be taken at Terri's studio in Clapton E5

20% discount for the wedding day. The minimum booking is 3 makeups (This must include the bride)

### **BOOKINGS**

Brides must complete the questionnaire form on the website. The minimum booking for peak season weddings between May and August is 3 x makeups (This must include the bride).

#### **Large Bookings**

An assistant makeup artist may be required for large bookings if;

- Bookings exceed 3 x makeup services for an early ceremony
- Where there isn't enough time to get everyone ready in the available time frame.
- If the venue has access time restrictions.
- To offer a later/more relaxed start time.

#### **Special Requirements**

Hotel accommodation close to the wedding venue may be required for the night before the wedding if the start time is 6am or there are other foreseeable events. A £50 surcharge will be charged.

### **TRIAL**

Trials are held between 10am and 5pm at your home. If you suspect any member of your bridal party may be indecisive in any way, it's encouraged for them to have a trial to avoid potential delays on the day.

### **CANCELLATIONS**

#### *IF YOU CANCEL OR CHANGE THE BOOKING*

All changes to a booking need to be made via email and by the bride only. If services are reduced to less than the minimum booking requirements for peak wedding days, the full minimum amount will still be charged. Any bookings that are postponed to a different year may be subject to a slight yearly price increase.

Cancelling within 3 months of the agreed wedding date = 50% of the remaining balance is still due by the original due date. Cancelling 1 month or less prior to the wedding day = 100% of the balance still due.

Trial Deposits are non-refundable if the client cancels within 14 days of the appointment. Alternatively, a new date can be arranged.

#### *IF WE CANCEL OR CHANGE THE BOOKING*

If we are unable to attend on the day, due to illness or for last minute, unforeseen circumstances all efforts will be made to find an alternative Makeup Artist for you. In the unlikely event that we cannot find a replacement artist, monies (excluding money paid for work already carried out) will be fully refunded. If an assisting artist is needed for large bookings and they are unable to attend due to unforeseen circumstances we may ask for an earlier start time to accommodate original numbers, or a refund can be offered on services that have been forfeited.

## **TRAVEL**

Travel is free if your Trial or Wedding is within London. Outside of London, travel is charged for return train journeys from E5 plus taxis from stations and will be added to the invoice. Trains will not be booked until the invoice has been paid in full.

## **PAYMENTS**

Invoices are emailed to the bride only. One for the Trial and then a separate one for the Wedding Day. Bank transfer is to be made to the business account below. An email will be sent upon receipt.

Monzo Business | Name: Terri Pace Makeup | Acct: 3220 7907 | Sort: 04-00-04

### **Trials**

£20 deposit per person is required at the time of booking to secure your trial date. The remaining balance is due 1 week before your trial date.

### **Wedding Day**

£50 deposit is required to secure the Wedding Day. This is deducted from the final balance. The remaining balance is to be paid 1 calendar month prior to the wedding day. Bookings made with less than 1 calendar month until the wedding are payable in full upon booking, to secure the date. A date cannot be held without a deposit and the requested date will still be open to other enquiries in the meantime. Dates are given on a 'first come - first serve' basis.

Failure to make payments within the agreed time frame, may result in the cancellation of your booking.

A contract is drawn up and is to be signed by the Bride and Terri Pace. This is easily administered through 'Signable' – no charges, no registration and no printing is needed. It's automatically sent back to Terri Pace.

## **PHOTOGRAPHY & SOCIAL MEDIA**

Terri will check if the bride is happy to post a photo of the trial/wedding day onto social media platforms. Unless otherwise specified by the client any photos taken at the trial or on the wedding day may be shared on social media crediting/tagging all suppliers. If a professional photographer is present, Terri will seek their permission to obtain images to be used on Social Media and her website.

## **DELAYS**

Terri cannot be held accountable in the event of unforeseen delays on the day which are out of her control. No refund or compensation can be offered for delays caused by other wedding suppliers, guests, or members of the bridal party arriving late to begin the service.

## **INSURANCE**

All artists working under Terri Pace have full public liability insurance (£5M) to protect both themselves and the client. No cover for tweezing of brows, therefore Terri will not remove hair.

## **PRODUCTS / ALLERGIES**

The client must inform Terri of any allergies/sensitivities/skin conditions for all people having makeup before any services are carried out. This includes before/during the trial and afterwards if any sensitivities have been found. Discounts cannot not be given on services if you want to use your own products on the day.

## **WORK REQUIREMENTS**

Terri will need a minimum of; a cleared table to set up on and chair for the client to sit in. Preferably near a window with natural daylight. The makeup station is to be in one area for the duration of the services, to help keep to timings. 15 minutes is allocated to set up and be ready in time to start services.

## **DEPOSITS**

To reserve your chosen date/time so no other booking can be made for the agreed time. This also covers time spent on admin and any help or advice you may need.

By paying a deposit, you are agreeing to and accepting TERRI PACE Terms and Conditions stated above.